

# **Board of Directors Regular Meeting**

## **American Boer Goat Association**

**March 11, 2025, at 7:00 pm CST via TEAMS**

### **I. Call to Order**

Vice-President, Brad Mackey, calls the meeting to order at 7:00 pm CST.

### **II. Immediate Action**

**Region 11 Director, Cameron Drew, submitted her formal resignation via email on Tuesday, March 11, 2025, at 4:48 pm CST.** President, Rosalinda Vizina, formally recognized and accepted her resignation via email on Tuesday, March 11, 2025, at 6:01 pm CST. There is no need to fill this vacancy as region 11 was co-directed with Tyler Sparks who will now serve the remainder of his term as the sole Region 11 Director.

### **III. Roll Call**

**Directors Present: R2A-** Olivia Rush, **R4-** Jeff Gibbs, **R5-** Paige Gunderson, **R6-** Sam Knott, **R7-** Kyle Tate, **R8-** Zach Westfall, **R9-** Brad Mackey, **R9A-** Kim Veal, **R10-** Rodney Wilson, **R11-** Tyler Sparks

**Directors Late: R1-** Rosalinda Vizina, **R2-** Patrick Aliff, **R3A-** Gage Taylor

**Directors Absent: R3-** Brandon Dugat,

**Guests Present- Executive Director-** Caleb Boardman, **Director of Community Engagement-** Catherine Riley, **Office Manager-** Porschea Penn

**Others Absent- Past President-** Kevin Richmond

**Quorum Present-** Yes

### **IV. Adoption of Agenda**

**Sam Knott moves to accept the agenda.** Paige Gunderson seconds the motion. **Voice Vote:** Motion passes unanimously.

**Patrick Aliff joined the meeting at 7:04 pm CST.**

### **V. Treasurer's Report**

**Jeff Gibbs moves to accept the Treasurer's Report.** Kyle Tate seconds the motion. **Voice Vote-** Motion passes unanimously.

### **VI. Office Update**

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**Paige Gunderson moves to implement the proposed solution presented by Porschea (Attachment 1). Rodney Wilson seconds the motion. Voice Vote-** Motion passes unanimously.

**President, Rosalinda Vizina joined at 7:31 pm CST. She relieves Brad and starts presiding at this point.**

## **VII. Executive Director Update**

**Zach Westfall moves to pay the upfront one-time fee to upgrade iCompete for the launch of the Native on Appearance (NOA) herdbook. Patrick Aliff seconds the motion. Voice Vote-** Motion passes unanimously.

**Sam Knott moves to charge \$20 for the NOA registration. Olivia Rush seconds the motion. Voice Vote-** Motion passes unanimously.

## **VIII. Approval of Minutes**

**Paige Gunderson moves to accept the minutes from the February 18, 2025, Board of Directors Special Meeting. Kyle Tate seconds the motion. Voice Vote-** Motion passes unanimously.

## **IX. Committee Reports**

### **a. Rules, Regulations, & Bylaws Committee**

**Brad Mackey moves to throw out the Rule 102-H proposal. Kim Veal seconds the motion. Roll Call Vote:** Patrick- yes, Olivia- yes, Jeff- yes, Paige- yes, Sam- no, Kyle- yes, Zach- yes, Brad- yes, Kim- yes, Rodney- yes, Tyler- no. With nine for and two against, the motion passes.

**Kim Veal moves to send back the Committee Roles and Responsibilities proposed document back to the committee for a revamp and to be brought back to the next meeting for continued discussion. Brad Mackey seconds the motion. Voice Vote-** Motion passes unanimously.

## **X. Director of Community Engagement Update**

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Director of Community Engagement, Catherine Riley, provides updates on sponsorships, national show, national judge announcements, regional show, JABGA elections, and the proposed junior ambassador program.

**Rosalinda Vizina left the meeting at 8:08 pm CST, and Brad Mackey resumed presiding.**

### **XI. Judges Committee**

**Paige Gunderson moves to approve the Judges Certification for October 24-24, 2025, in Stillwater, Oklahoma at Payne County Expo Center.** Sam Knott seconds the motion. **Voice Vote-** Motion passes unanimously.

**Paige Gunderson moves to accept the trainer judges as Josh Taylor, Terry Burks, Justin Burns, Randall White, and Bailey Bergherm.** Tyler Sparks seconds the motion. **Voice Vote-** Motion passes unanimously.

**Paige Gunderson moves to approve the Judges Committee Educational Events at the Iowa JABGA Regional show and ABGA National Show.** Rodney Wilson seconds the motion. **Voice Vote-** Motion passes unanimously.

### **XII. DNA Committee**

**Kyle Tate moves to accept the proposed DNA rule change (Attachment 2).** Rodney Wilson seconds the motion. **Voice Vote-** Motion passes unanimously.

### **XIII. Member Code of Ethics**

This matter will be tabled until the next regular meeting.

### **XIV. Review of Policies**

**Paige Gunderson moves to accept the policy change recommendations depicted in red (Attachment 3).** Sam Knott seconds the motion. **Voice Vote-** Motion passes unanimously.

**Paige Gunderson moves to implement the proposed policy changes (Attachment 3).** Jeff Gibbs seconds the motion. **Voice Vote-** Motion passes unanimously.

### **XV. Buck Performance Test**

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**Rodney Wilson moves to proceed with North Dakota University for the Performance Buck Test.** Jeff Gibbs seconds the motion. **Voice Vote-** Motion passes unanimously.

## **XVI. National Show Contract**

**Paige Gunderson moves to allow Caleb Boardman to sign the Grand Island three year contract for the national show.** Jeff Gibbs seconds the motion. **Voice Vote-** Motion passes unanimously.

## **XVII. National Show Invitational Sale Junior Policy**

**Zach Westfall moves to approve the owner rule for sale of percentage animals at the National Invitational Sale** (*Junior owned animals that are consigned to the National Show Invitational Sale will remain in the ownership of the Junior until completion of the National JABGA Shows.*). Paige Gunderson seconds the motion. **Voice Vote-** Motion passes unanimously.

## **XVIII. Member Survey Results**

DCE, Catherine Riley, presented and discussed the results from surveys sent out to our membership on various topics.

## **XIX. Executive Session**

**Paige Gunderson moves to enter Executive Session at 9:14 pm CST.** Rodney Wilson seconds the motion. **Voice Vote:** Motion passes unanimously.

**Paige Gunderson moves to leave Executive Session at 10:20 pm CST.** Jeff Gibbs seconds the motion. **Voice Vote:** Motion passes unanimously.

**Paige Gunderson moves to approve the National Show judges per the ballot results to be announced to the membership in the near future.** Olivia Rush seconds the motion.

**ABGA-** Kathy Daves-Carr, Josh Stephans, and Linda West

**JABGA-** Jason Brashear, Clint Demmitt, and Sammy Lerena

**Bred & Owned-** Josh Taylor and Randall White

**Market-** Justin Burns

**Voice Vote:** Motion passes unanimously.

**Jeff Gibbs moves to freeze registrations on animals 10937956, 10940321, 10900505, 10904087, 10932446, 10938308, 10949130, 10906304, 10907539, 10908928, 10950988,**

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**10941622, 10911336, 10953785, 10933535, 10953338, 10941116, 10933354, 10937758, 10968162, 10917893, 10883796, 10929374, 10941118, and 10962232 until proof of ownership is provided. Kyle Tate seconds the motion. Voice Vote- Motion passes unanimously.**

**Paige Gunderson moves to approve the proposed Board of Director candidates for the open seats in the upcoming election. Jeff Gibbs seconds the motion. Voice Vote- Majority in favor with three abstain (Zach, Rodney, and Patrick); motion passes.**

**Presiding member of the board, Brad Mackey, gives Caleb Boardman, Catherine Riley, and Paige Gunderson a directive to form a list of banned substances and other drug testing policy updates and bring them back as a proposal to the next regular meeting.**

## **XX. Adjournment**

**Paige Gunderson moves to adjourn the meeting at 10:25 pm CST. Sam Knott seconds the motion. Voice Vote: Motion passes unanimously.**

Respectfully submitted,



Rodney Wilson Jr.

Secretary- Region 10 Director

American Boer Goat Association

## Attachment 1:

# Payment Policy on Non-Member Work Orders

As a member-based association, our primary focus is to provide high-quality services to our members. However, we frequently receive requests for work orders from non-members. Currently, there is no standardized policy in place for charging non-members for these services, leading to inconsistencies in billing and resource allocation. This proposal outlines a structured approach to ensure fair compensation for non-member work orders while maintaining the association's operational efficiency and financial sustainability.

Key issues include:

- Uncompensated labor and materials for non-member work orders.
- Increased workload on staff without financial return.
- Potential budget strain, affecting services provided to members.

Proposed Solution:

Payment Terms

- Non-members must submit full payment before work begins or provide a deposit based on estimated costs.
- Final payment will be due upon work completion, with invoices issued promptly.
- Late payment penalties will be enforced to ensure timely compensation.

Service Prioritization

- Member work orders will be prioritized over non-member requests.
- Non-member work will be scheduled based on staff availability and resource allocation.

Benefits of Implementation:

- **Financial Stability:** Ensures the association is properly compensated for services rendered to non-members.
- **Resource Management:** Allows for better allocation of staff time and materials.
- **Fairness & Equity:** Maintains the integrity of membership benefits while providing services to non-members in a structured manner.
- **Operational Efficiency:** Reduces confusion and administrative burden with a clear payment policy in place.

## Attachment 2:

### DNA RULE ADDITION

#### Rule 802: ABGA DNA Marker Testing Procedure

C. Only the current owner of the animal can request DNA Testing.

i. Written and signed confirmation from the current owner on record or their descendants will be required for the release to test an animal not belonging to the member requesting to test said animal.

ii. If an animal has previously been tested using STR technology, any current or previous owner of that animal may pay to have the DNA transitioned to SNP technology. (01-14- 2025)

iii. If an animal has previously been tested using STR technology, that remaining stored sample will take precedent to test before a new sample can be submitted for testing with SNP technology. If the remaining stored sample is degraded or there is insufficient sample remaining to do additional testing, a new sample would be required.

## Attachment 3:

Policy Location on ABGA website

<https://www.abga.org/governing-documents/travel-policies>

Current Policy Published

Board of Directors Meeting Policies

### 1. Board Meeting Schedule

The ABGA Board of Directors shall meet for the purpose of conducting the business of the Association on the first Tuesday of each month, if necessary. These meetings shall commence at 7:00 PM Central Time.

Exception to this policy may be observed in months during which the ABGA BOD meets in a face-to-face capacity at a different time, but during the same month. Adjustment may also be made when there is a conflict with a nationally recognized holiday.

Implemented: 08-02-2008

### 2. Executive Session of the Board

From time to time the Board of Directors may enter into Executive Session to discuss matters of a sensitive and confidential nature. Non-members of the Board are excluded from participating in these sessions during which no records of conversation or debate are kept except for results, which are reported out and recorded in the minutes of the regular Board meeting when the Executive Session has concluded.

Due to the extremely sensitive, confidential, and liability-laden nature of Executive Session deliberations and decisions, it is of paramount importance that Directors keep all Executive Session events, conversation, and comments confidential. Any director violating the confidentiality of the Executive Session shall be removed from office in accordance with Section 3.3(h)(ii) and successive sections of the ABGA By-laws. Such removal shall be without appeal.

In the interest of openness and transparency, it is the intention of the Board that Executive Sessions be used sparingly, but when used, that the information from those sessions be kept confidential, thus requiring this “death penalty” approach to members who violate the confidentiality of the process.

Implemented: 08-05-2007

These changes align this policy with the current version of the bylaws.

## Recommendations

### 1. Rename Travel Policy to

#### o ABGA Policies

- This section would contain the employee handbook, and all policies pertaining to the employees and board of directors



2. Conduct a policy and employee handbook review annually
  - ED and Office Manager
3. Establish a website review team and report back the board and ED on changes/updates that need made
  - Looking at click rates
  - Location and Naming of tabs/sections
  - Navigability
  - Documents

## Proposed Changes

### Board of Directors Meeting Policies

#### 1. Board Meeting Schedule

The ABGA Board of Directors shall meet for the purpose of conducting the business of the Association each month. An in-person meeting will be considered the monthly business meeting.

Implemented: New Date

#### 2. Closed Session of the Board

##### Blylaw 6.10

From time to time the Board of Directors may enter into Executive Session to discuss matters of a sensitive and confidential nature. Non-members of the Board **may be** excluded from participating in these sessions during which no records of conversation or debate are kept except for results, which are reported out and recorded in the minutes of the regular Board meeting when the Executive Session has concluded.

Due to the extremely sensitive, confidential, and liability-laden nature of Executive Session deliberations and decisions, it is of paramount importance that Directors keep all Executive Session events, conversation, and comments confidential. Any director violating the confidentiality of the Executive Session shall be removed from office in accordance with Section **5.3.I** In the interest of openness and transparency, it is the intention of the Board that Executive Sessions be used sparingly, but when used, that the information from those sessions be kept confidential.

Implemented: New Date